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UNITED STATES BANKRUPTCY COURT  
EASTERN DISTRICT OF VIRGINIA  
Richmond Division

In re Kevin A. Phelps  
Heather L. Phelps

Debtor(s)

Case No. 13-32806-KLP  
Chapter 7

**ORDER UPON CONVERSION OF CHAPTER 13 TO CHAPTER 7**

The debtor(s) in this case filed a petition under Chapter 13 of the Bankruptcy Code on 5/20/13, and on 2/4/14, filed a notice of conversion to one under Chapter 7. Accordingly, it is **ORDERED** that:

1. The Trustee in the superseded case shall file a final report and account as required by Federal Rule of Bankruptcy Procedure 1019(5) with the Court within 30 days after the conversion of this case, with a copy to be mailed to the United States Trustee;
2. The debtor(s), pursuant to Local Bankruptcy Rule 1017-1(A), shall file with the Court within 14 days after the conversion of this case as applicable, either:
  - (a) a schedule of unpaid debts incurred after commencement of original bankruptcy case, and a list of creditors in the format required by the Clerk, or
  - (b) a certification that no unpaid debts have been incurred since the commencement of the case.

*[If the debtor fails to file the schedule and list referred to above on the date of conversion of the case, any such subsequent filing shall be treated as an amendment under Local Rule 1009-1 and the debtor shall be required to give all required notices and distribute all required copies, including copies to the trustee and the United States Trustee.]*
3. *[If original case filed on or after October 17, 2005]* The debtor(s), pursuant to Local Bankruptcy Rule 1017-1(C), shall file with the Court within 14 days after the conversion of this case a Chapter 7 Statement of Current Monthly Income and Means Test Calculation, Official Form B22A
4. The debtor(s), pursuant to Federal Rule of Bankruptcy Procedure 1019(1)(B), shall file with the Court a Statement of Intention with respect to secured property, if required, within 30 days after the conversion of this case or before the first date set for the meeting of creditors in the converted case, whichever is earlier.
5. *[If applicable]* If the Chapter 13 plan had been confirmed, the debtor(s) shall file within 45 days after the conversion of this case, pursuant to Federal Rule of Bankruptcy Procedure 1019(5)(C), either:
  - (a) a schedule of property not listed in the final report and account acquired after filing of the original petition but before entry of conversion order and a schedule of executory contracts and unexpired leases entered into or assumed after the filing of the original petition but before entry of the conversion order, or
  - (b) a certification that the schedules already filed accurately reflect the debtor's financial affairs as of the date the case was converted.
6. *[If applicable]* If the debtor(s) has been making payments by payroll deduction, the employer set forth in the order for payroll assignment shall cease any payroll deductions for the benefit of the Chapter 13 Trustee.

WILLIAM C. REDDEN  
Clerk of Court

Date: February 05, 2014

By: /s/Tammy Luedecke  
Deputy Clerk

NOTICE OF JUDGMENT OR ORDER  
ENTERED ON DOCKET  
February 05, 2014